

**Prior to issuing gas vouchers should the EF worker check to see if the person has a valid driver's license, liability insurance, and the vehicle they are driving is currently plated?**

This is correct. If the EF client/participant is the driver then the case manager must check to see if they have a valid driver's license and that the vehicle they will be operating, whether their own or someone else's, is currently insured and has a valid registration before issuing them a gas voucher. We do not want to enable someone to drive illegally by providing them with gas. We do this to avoid any liability.

This does not prevent an unlicensed EF participant from receiving a gas voucher if they are going to use it as a contribution to a car pool or to someone else who is providing them transportation. As long as the case manager is certain, based on information provided, that the unlicensed EF participant will not be driving.

It is not incumbent upon us to check to make sure the other driver (if they are not an EF participant) is licensed or their vehicle is properly insured and registered. This would be intrusive and unnecessary on our part as we would have no liability here as the EF participant assumes the liability by giving them the gas voucher. But if the case manager is aware that the other driver does not have a valid license or the vehicle they will be operating is not insured or properly registered, then prudent person judgment would prevail.

If another person will be driving the unlicensed participant's vehicle to transport the participant for EF participation purposes. The case manager must verify that the participant's vehicle is currently insured and has a valid registration before issuing a gas voucher. The case manager must be certain, based on information provided and prudent person principle, that the participant will not be driving the vehicle and must obtain a signed statement from the participant testifying that they will not be driving the vehicle and attest to the fact that the other identified individual(s) will be the driver, has a valid driver's license and is covered by the vehicle's insurance.

08/28/02